- There are **two tabs** at the bottom of this worksheet:
 - Vacancy report by County
 - o Ventilator-Assisted Care AFH

Vacancy report by County

1. Determine what county you need to search. Click the 'down arrow' under the **County** column.

	Spec Service Vacancy Report 12-11-17_BY COUNTY2000 TEST VERSION - F.cel						el MORSE Janet E	m –		×		
	File Home	: I	nsert Page Lay	yout For	mulas Data	Review Vi	ew DYMO Label	ACROBAT	♀ Tell me what	: you want to do	8	Share
$ \begin{array}{c c c c c c c c c c c c c c c c c c c $										*		
A1 \cdot : $\times \sqrt{f_x}$ Couplet \cdot												
4	A		В		с		D	E		F		
1	County	Ŧ	Provider#	Fa	cility Name & Ac	ddress 🔻	Facility Type	Specialty Type		Phone # Contact		
2	Benton		526928	Chestnut H 9105 Newt Corvallis, 0	<i>louse</i> ton Rd OR 97330		Advanced	AFH	541-760-0492 Jessica Cardin			
3	Benton		520506	<i>John Grim</i> 640 S. 15th Philomath	m AFH Street J, OR 97370		Advanced	AFH	541-929-7681 John Grimm			
4	Benton		526521	<i>Skyline Co</i> 3040 SW K Corvallis, (untry Living nollbrook Avenu OR 97333	ie	Advanced	AFH	541-231-4811 John Grimm			
5	Clackamas		514433	Agape Adı 8951 SE 41 Milwaukie	u lt Care st street e, OR 97222		Advanced	AFH	971-344-4998 Ligia Pop			
Clackamas		526039	Better Living 3 8490 SE Bachman Drive Gladstone, OR 97027		Advanced	AFH	503-810-6614 Emily Asa					
Clackamas 525178			Better Livi	ng, LLC.				503-810-6614			-	
	Vacancy Report-BY COUNTY VENTILATOR-ASSISTED CARE AFH (+) : (
Re	Ready											

2. Click 'Select All' to clear all counties. Click desired County box. Click "OK".



3. This will filter and show only the County you select.

	Spec Service Vacar.cy Rep	port 12-11-17_BY CO	UNTYxxxxTEST V	ERSION - Exce	el MORSE Janet E	T –	
File Home Insert Page Lay	yout Formulas Data R	Review View	DYMO Label	ACROBAT	♀ ♀ Tell me what	you want to do	♀ Share
Paste * I U * D		General \$ ▼ % \$ €.00 →.00	E Conditio Format a Cell Style	onal Formatting as Table * es * Styles	y ► Insert ► ► Delete ► Format ►	∑ • A ▼ Z Sort & Find & Filter • Select Editing	2
	Alightine	ar number		Styles	Central Central	Cutting	
	County						~
	county	D	F		-	`	
County Provider#	Facility Name & Addr	ress Fa	icility Type	Specialty Type		Phone # Contact	
Deschutes 522807	The Hari Homestead 5170 SW Wickiup Avenue Redmond, OR 97756	Adva	inced	AFH	541-279-3682 Deborah Roe		
130 131 132							
133							
Vacancy Report-BY C		STED CARE AFH	🕂 : [<u>ا</u>			• •
Ready 1 of 128 records found							+ 80%

- 4. To filter the 'Facility Type' and/or Specialty Type, do Steps 1 and 2.
- 5. To return to the complete report:
 - a. Click each filtered drop-down arrow and check the box 'Select All'. Click "OK".

Ventilator-Assisted Care AFH

This spreadsheet is like the Vacancy Report. You can specifically filter the following information:

- County
- Capacity
- Level

Spec Service Vacancy Report 12-11-17_BY COU							OUN	TYxxxxTEST VERS	SION - Excel	MORSE Janet E	Æ	- c	1	×	
Fi	le Home	Insert	Page Layout	Formulas	Data	Review	View	5)	YMO Label	ACROBAT	♀ Tell me wha	t you want to	do	,Q₂ si	hare
$\begin{array}{c c} & & & \\ & & & \\ & & & \\ Paste & & \\ & &$				$A^{*} = = = \gg \cdot \textcircled{P}^{*} \qquad \textcircled{General} \checkmark \\ \$ - \$ = = = \textcircled{P}^{*} = \textcircled{P}^{*} \qquad \textcircled{P}^{*} \qquad \vspace{-1.5ex} \\ \$ - \$ & \$ & \$ & \$ & \$ & \$ & \$ & \$ & \$ &$			* *	Conditional Formatting *		Insert ▼ Z ▼ A Z Z Z E Delete ▼ V ▼ Sort & Filter ▼ Cells Editing		& Find & * Select * ng	Find & Select *		
E 5 * 2 * ≠															
C1 • : × ✓ fx Facility Name & Address															~
- A		в	C				D E		F			G			
1	Count	-	Provider# 🚽	Fa	cility Name	& Addre	ss	~	Capacity 🖵	Level 🖵	Phone #	Contact	•	license	
2 *Ventilator-Assisted Care AFH															
3	Clackamas 518455			Steward, Kim 11835 Danee Place Oregon City, OR 97045					Capacity 5	Level A	503-656-2431 503-656-2423	F		RN	
4	Multnomah 518006			Gwin, Deanna 8867 SE 10th Portland OB 97202					Capacity 3	Level B	503-238-1406 evel B 503-238-8687 F				
Multnomah		535393	Posteuca, Mar 3871 NW 3rd	a				Capacity 5	Level A	503-661-1399 503-492-6514	F			-	
← → … VENTILATOR-ASSISTED CARE AFH ⊕													Þ		
Ready										E			-	+ 70	96